



Schenectady Business & Professional Women's Club, Inc.

Attention: Business Owner's

We will have 24 Vendor Tables available at our
41st Annual Fashion Show and Woman of the Year Event

When: Sunday, November 5th, 2017
10:30 a.m. until 3:00 p.m. (set-up beginning at 9:30 a.m.)

Where: The Glen Sanders Mansion
1 Glen Ave, Scotia, NY 12302

Cost = \$100*

***Add \$20 if you need The Glen Sanders Mansion to provide table linens.**

Please note: if you are providing your own linens please be sure that it will cover an 8 ft. oblong (rectangular) table on all sides to the floor.

This price includes one ticket to the luncheon and an 8 ft. table for displaying your products or services.

If you are bringing a "helper" or someone to help run your table you would need to purchase a ticket for their luncheon at a cost of \$50 per person/or fill a table of 10 and pay \$45 per person. (There will be no exceptions to this policy, we will be charged for the number of people present at our event)

If you would like to highlight your products or services at our event, please fill out the attached registration form and make a check payable to: **Schenectady BPW** to reserve your table.

Table Reservations are on a First Come – First Served Basis.

Last year we had approximately 250 women in attendance at this event. We strive to have a variety of vendors available so that there is no direct competition for your type of product or service; however, since this event is on a first come-first served basis, we cannot guarantee it.

Space is limited, so be sure to let Lori know if you need additional room for racks or need to have space to fit a taller display in addition to the vendor table.

Also, please be sure to provide your logo (preferably in jpg format) so that your business can be highlighted during the day.

If you need more information, please contact Lori

W: 518-591-4105 C: 518-527-0817

Or email: Lori_s_reffue@keybank.com

Schenectady BPW is a 501c3 Public Charity

(Please keep this page for your information)



Schenectady Business & Professional Women's Club, Inc.

Fashion Show Vendor REGISTRATION FORM

Date: Sunday, November 5th, 2017
 Time: 10:30 – 3:00 (setup beginning at 9:30 a.m.)
 Place: Glen Sanders Mansion, 1 Glen Ave, Scotia, NY
 Cost: \$100.00 (Check made payable to Schenectady BPW)
 (Add \$20 if you need Glen Sanders Mansion to provide table linens.)
 Please check this box if you need table linens.
 1 lunch included ___ # of additional lunches needed at \$50.00 ea.

Name: _____ Company Name: _____
 (This person will be using the comp lunch included in price of vendor table)

Address: _____

Phone Work: _____ Phone Home: _____ Cell: _____

Amount Enclosed \$ _____ Check this box if paid with PayPal


Email Address: _____

I am also bringing the following people and am enclosing \$50 per person and I would like to be seated at the luncheon with them: (maximum at each table-seating of 10, and if filled then \$45 per person)

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |
| 9. _____ | |

Complete this form and forward, along with your check, to:

Schenectady BPW
 Attn: Lori Reffue
 2215 Nott Street, #117, Schenectady, NY 12309

Or  at <http://www.schenectadybpw.org/events/fashion-show> and mail your registration form to the address above.

For more information call Lori on
 W: 518-387-3119 C: 518-527-0817
Lori_s_reffue@keybank.com

Also, don't forget to provide your company logo (preferably in jpeg format)
Space is limited.

Your registration form will be considered on a first come/first served basis.

Schenectady BPW is a 501c3 Public Charit

For office use only: Date rec'd _____ / Amt of Check rec'd _____ / Mailed to Treasurer _____